

Fort Smith Police Department

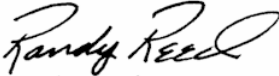
Annual Report

2004



Fort Smith Police Department

FORT SMITH POLICE DEPARTMENT POLICIES AND PROCEDURES

SUBJECT	Mission Statement and Statement of Values		
NUMBER	1100.09	EFFECTIVE DATE	October 1, 2001
SCHEDULED REVIEW DATE	November 1, 2005	ISSUE DATE	October 1, 2001
DATE REVIEWED		REVISION DATE	
APPROVED BY		CALEA STANDARDS	12.2.1.a

I. Mission Statement of the Fort Smith Police Department

- A. "In partnership with ALL segments of our community, the Fort Smith Police Department will provide for the general protection, safety and well being of all residents, businesses and visitors to the City of Fort Smith, Arkansas. This will be accomplished through a proactive approach in the prevention, detection and investigation of criminal activity. The Fort Smith Police Department will seek to contribute to the highest quality of life for all of the City through the assistance, involvement and interaction of the citizens we have pledged to serve. All activities of the Fort Smith Police Department will be conducted lawfully in accordance with the laws of the City of Fort Smith, the State of Arkansas, and the United States of America."

II. Statement of Values of the Fort Smith Police Department

- A. We hold as our sacred duty the preservation of life. It is this belief that defines our priorities.
- B. We accept nothing less than truth, honesty and integrity in our profession.
- C. We recognize that our basic responsibility is to enforce the law. Our role is to resolve problems, through the law, not to judge or punish.
- D. We view the residents of our community as partners who deserve our concern, care and attention. We are committed to reducing the fear of crime in our community, and we endeavor to do this by creating partnerships in our neighborhoods.
- E. We understand that our police powers are derived from the community members we serve. We do not tolerate the abuse of our police authority.
- F. We recognize that our personal conduct, both on and off duty, is inseparable from the professional reputation of both our officers and the Department.

Our Policy - Our Mission

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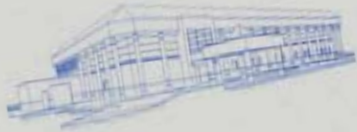
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Editor Major Jeff Barrows
Design and Layout Corporal Steve Hockaday
Cover Photography Major Jeff Barrows

Fort Smith Police Department



Fort Smith Police Department
100 South 10th Street
Fort Smith, Arkansas 72901
Phone: (479) 785-4221
Fax: (479) 783-2356

To the Honorable Ray Baker, Members of the Board of Directors, City Office of Administration, and the Citizens of Fort Smith:

Over the last year our department has maintained a high level of responsiveness to the changing demands of the community. Although I continue to emphasize a strong commitment to public safety and quality of life, I realize that the services our department provides extend well beyond the stereotypical patrol function. I am cognizant of the need to stay technologically informed as the public safety field continues to evolve. We have made great strides using technology to provide quicker and improved services to our community. We use our analytical expertise to pinpoint specific high crime areas and develop workable solutions to real problems. This kind of effort takes a team approach. I'm confident in saying that each member of our department shares the same dedication and commitment to service that has become the tradition of the Fort Smith Police Department.

Here are some of the more notable achievements during 2004:

- Development of a *Comstat process* which collects, analyzes, and maps crime data and other performance measures on a regular basis, holding police supervisors responsible for developing and evaluating solutions.
- The creation of a Translator position within the department to serve the rapidly growing needs of the Hispanic community and our department.
- We began preparing for Public Safety Communications Accreditation through CALEA in our Communications Unit which required complying with 216 separate CALEA standards.

As the 2004 Annual Report will show, our department strives to provide the highest quality of service to the citizens and visitors of Fort Smith. We take pride in our duty and commitment to public safety. I know that I speak for every member of our department when I say that we are proud of the past years accomplishments and look forward to new and exciting challenges in the coming year.

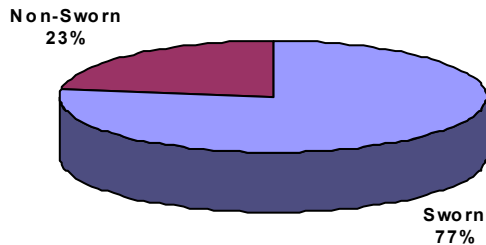
Sincerely,

Randy G. Reed
Chief of Police

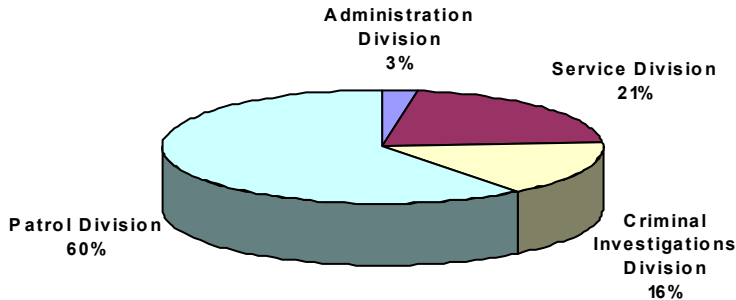
"order and progress"

Fort Smith Police Department

Sworn and Non-Sworn Personnel Distribution



Total Personnel Distribution by Division



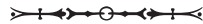
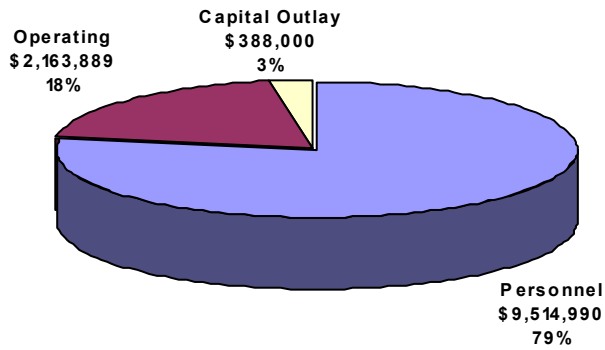
Two hundred seven men and women comprise the total strength of the department. Sworn officers total 160, non-sworn total 47.



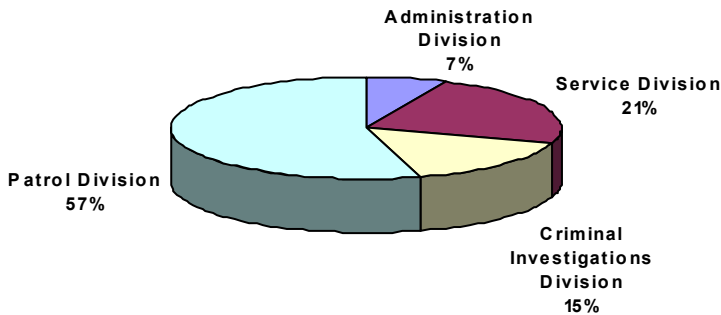
The department's organizational structure comprises three divisions. Within each division personnel are divided as follows: The Administrative Services Division is comprised of 8 persons in Administration and 41 persons in Service, which includes the Communications Unit and Central records. The Criminal Investigations Division has 30 sworn and 3 non-sworn employees. Finally, the Patrol Division is staffed by 113 sworn and 12 non-sworn employees, including Animal Control and Meter Enforcement.

Fort Smith Police Department

Budget Distribution



Funding by Division



The 2004 Budget for the Police Department was \$12,066,879. Overall the Budget is divided into three areas: Personnel, Operating and Capital Outlay.

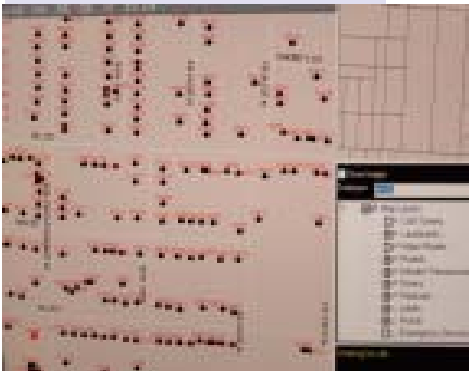


The total 2004 Budget was distributed between the divisions. Within the Administrative Services Division, Administration was allocated \$905,050 and the total for Service was \$2,747,135. The Criminal Investigations Division received \$1,889,383 and the largest division, Patrol, was allocated the remaining \$6,525,311.

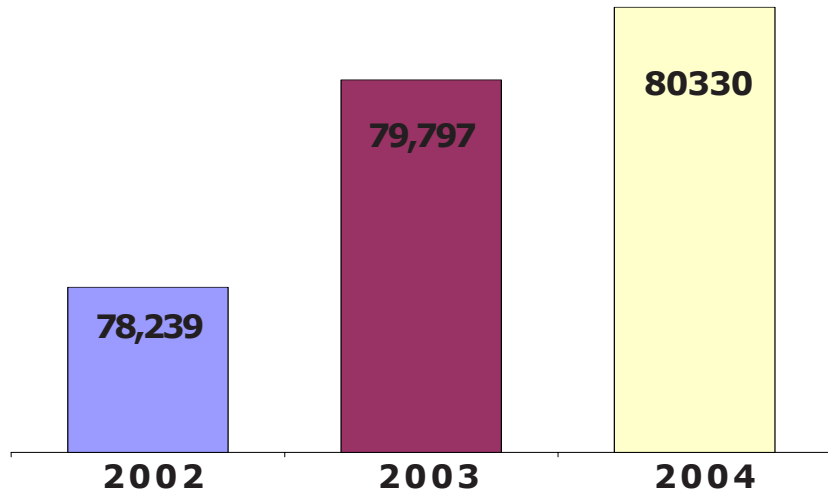
Fort Smith Police Department

In 2004, there were 49,446 emergency calls received on our 911 telephone lines.

911 Operators can pinpoint cell phone callers during an emergency, as in the photo below.



Total Calls for Service



Alarm Call Totals

2004 - 5,952 calls

2003 - 4,173 calls

2002 - 4,261 calls

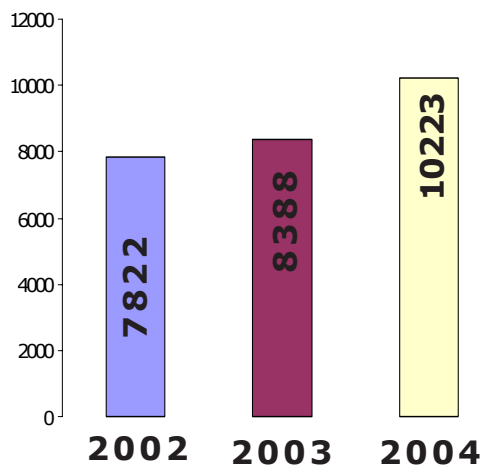
Alarm Call Revenue

2004 - \$15,100

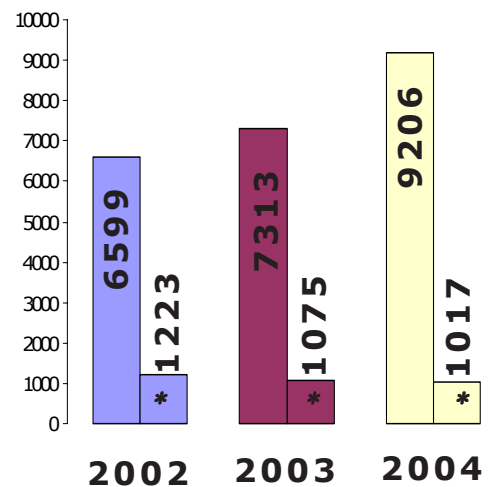
2003 - \$16,100

2002 - \$16,900

Total Arrests



Adult / Juvenile Arrests



* Juvenile

Index Crime Definitions *

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe bodily injury, usually accompanied by the use of a weapon or other means likely to produce death or serious bodily harm.

Arson

Any willful or malicious burning or attempt to burn, with or without attempt to defraud.

Burglary

The unlawful entry of a structure to commit a felony or theft.

Motor Vehicle Theft

The unlawful taking or stealing of a motor vehicle including attempts.

Murder

The willful (non-negligent) killing of one human being by another.

Rape

The carnal knowledge of a person through the use or threat of force. Assaults to commit forcible rape are also included.

Robbery

The taking or attempting to take, anything of value under confrontational circumstances from a person by use of force, threat of force, or by putting the victim in fear of immediate harm.

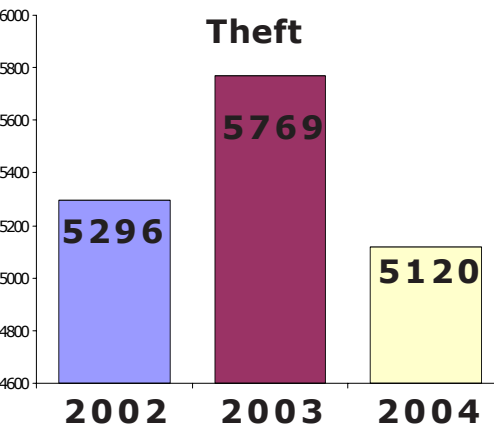
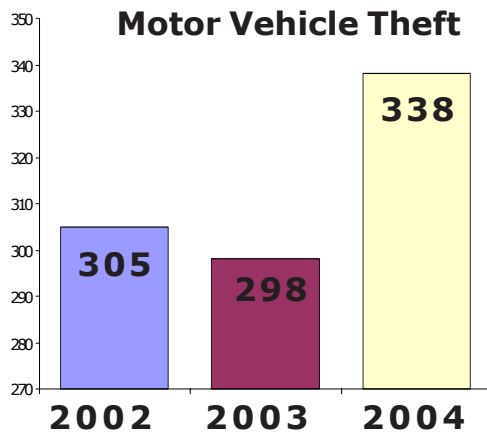
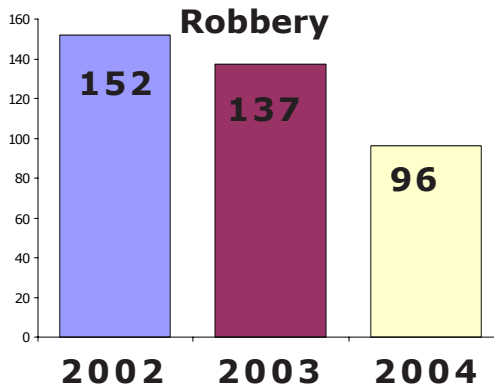
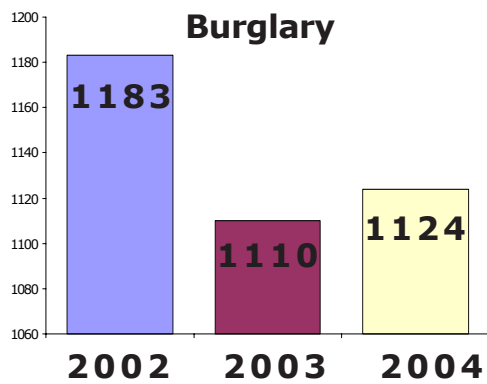
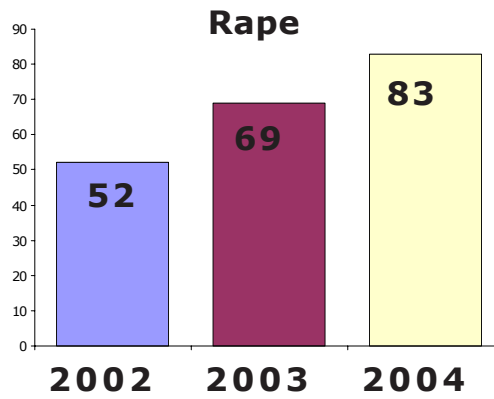
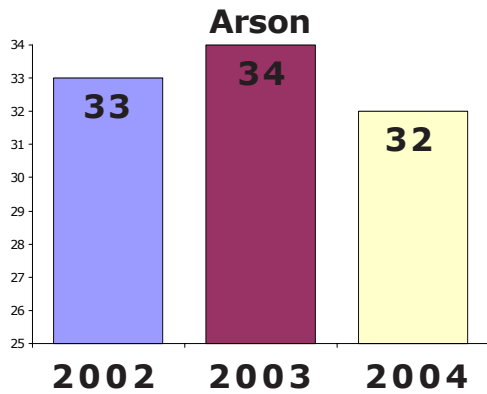
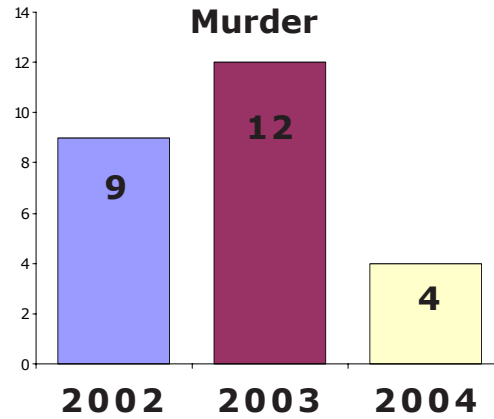
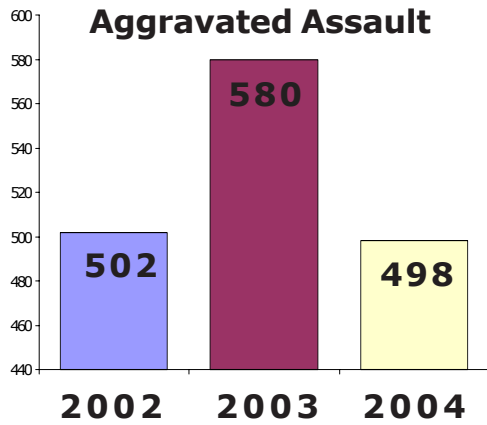
Theft

The unlawful taking or stealing of property or articles without the use of force, violence or fraud.

* U.S. Department of Justice
Federal Bureau of Investigation
Criminal Justice Information Services Division
Uniform Crime Reporting Manual August 2000

Fort Smith Police Department

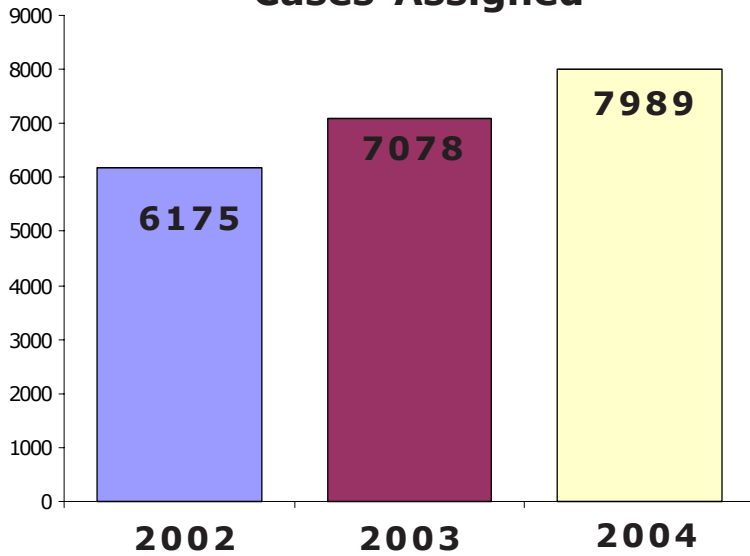
Index Crime Statistics



* These statistics may differ from the Federal Bureau of Investigation's National Incident Based Reporting System data.

Fort Smith Police Department

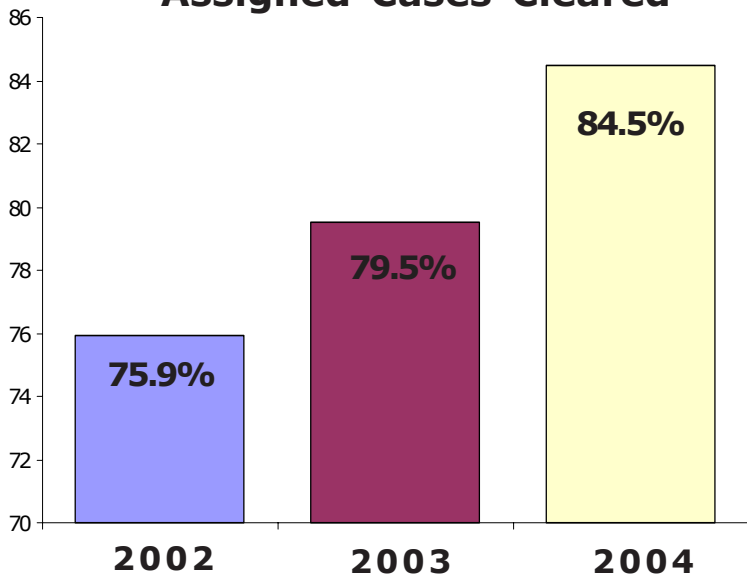
Criminal Investigations Division Cases Assigned



The Criminal Investigations Division's Identification Unit had 163 "call-outs" in 2004, 229 in 2003 and 301 in 2002.



* Criminal Investigations Division Assigned Cases Cleared



Evidence items collected and packaged for 2004 were 6,747. In 2003, there were 6,448, and in 2002, 5880 items were packaged and placed in the Evidence Vault.

* These statistics represent assigned cases only. Not all criminal cases are assigned. In many cases, victims may seek an arrest warrant directly from the Sebastian County Prosecutor's Office.

Fort Smith Police Department

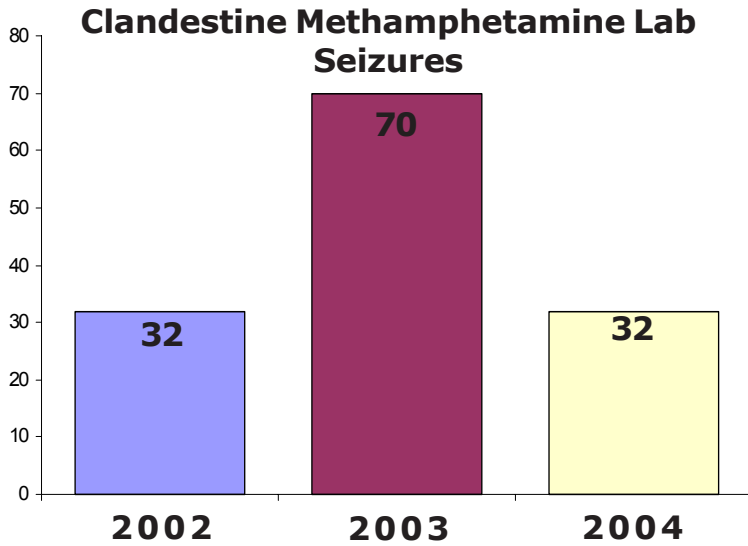
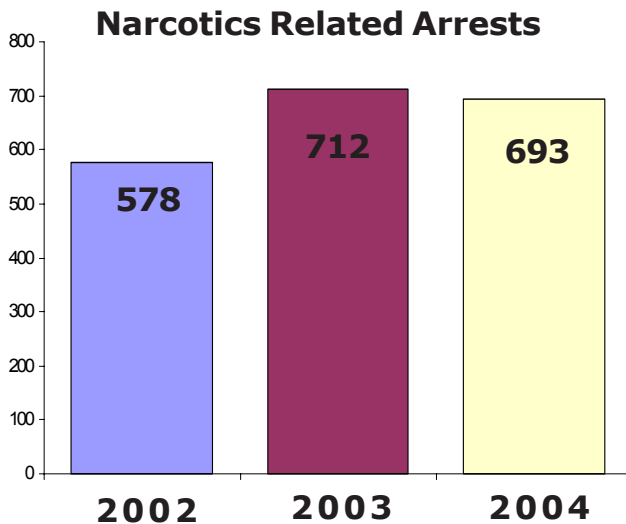


Photo from a recent lab seizure.



The Fort Smith Police Department receives a percentage of the total cash or property forfeited to the 12th Judicial District Drug Task Force in jointly investigated cases. The total forfeitures received in 2004 were \$183,006.00.



Fort Smith Police Department

Crime Stoppers Recap 78-CRIME

Crime Stoppers Calls

2004 - 268
2003 - 287
2002 - 272

Cases Solved

2004 - 10
2003 - 18
2002 - 13

Persons Arrested

2004 - 11
2003 - 11
2002 - 10

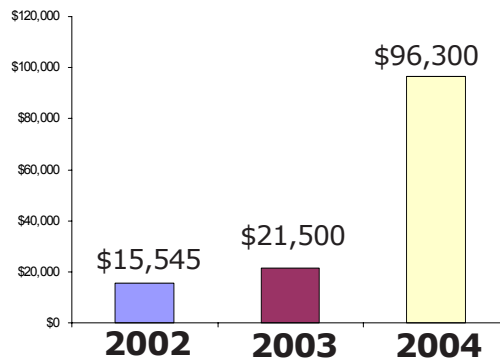
Rewards Paid

2004 - \$1,600.00
2003 - \$2,350.00
2002 - \$1,400.00

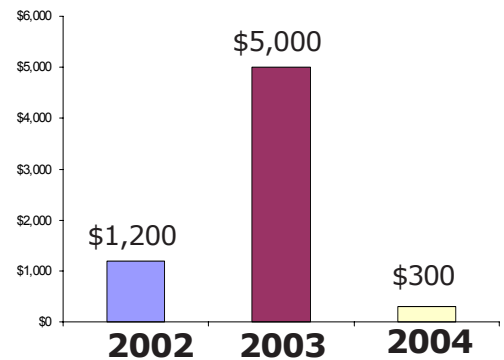


Upon graduation of the Hispanic CPA class, our first Hispanic Citizen's Police Academy Alumni Association was formed. They will work in conjunction with the existing CPAAA. The members of the Hispanic CPAAA have completed several meetings and are eagerly becoming involved with the department. Their goal is to support the department by working with the police in order to reduce crime in the community.

Value of Property Recovered



Value of Drugs Seized



In 2004, the crime prevention officer, along with our Citizen's Police Academy Alumni Association President, attended the *National Citizen's Police Academy Alumni Association Convention* in Austin Texas. The convention was designed to give new ideas for Citizen's Police Academies and to improve existing programs.

In 2004, there were 370 Crime Prevention programs presented with 13,505 contacts made during the presentations.

In 2003, there were 370 Crime Prevention programs presented with 13,391 contacts made during the presentations.

In 2002, there were 179 Crime Prevention programs presented with 8,174 contacts made during the presentations.

COMSTAT Report Computer Aided Statistics

In June 2004, the Fort Smith Police Department officially implemented a strategic crime-control technique called *ComStat*. ComStat is an acronym for **Computer** aided **Statistics** and is based on four crime-reduction principles: accurate intelligence, effective tactics, rapid deployment of personnel, and assessment. The New York City Police Department pioneered the ComStat process in January 1994. With its success in New York City, ComStat has been copied, renamed and implemented with excellent results around the nation in both large and small departments.

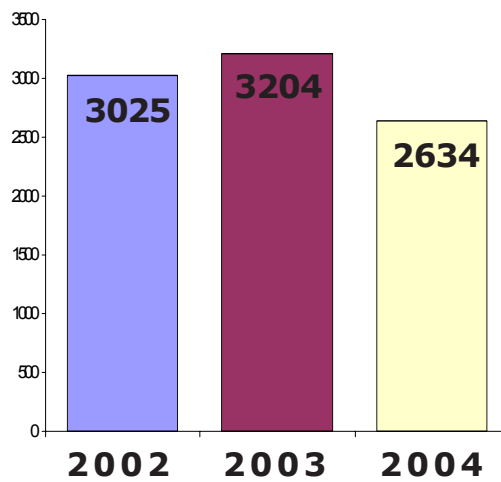
The Fort Smith Police Department formed a ComStat committee made up of supervisors from the Patrol and Criminal Investigations Divisions. The ComStat committee is coordinated by the Crime Analysis Unit. They meet once a month to discuss crime trends, formulate plans of attack and evaluate previous operations. In addition to the monthly meeting, the Crime Analysis Unit provides weekly updates to the ComStat members. One of the first operations the ComStat committee undertook was an enhanced patrol operation near downtown. This area has seen a 22.64% reduction in the number of reported crimes over the previous year.



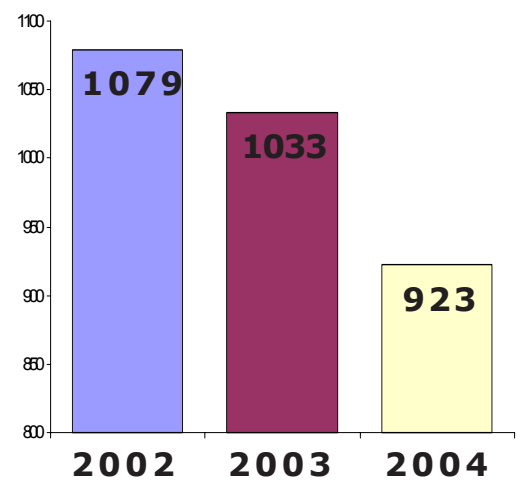
Traffic Analysis



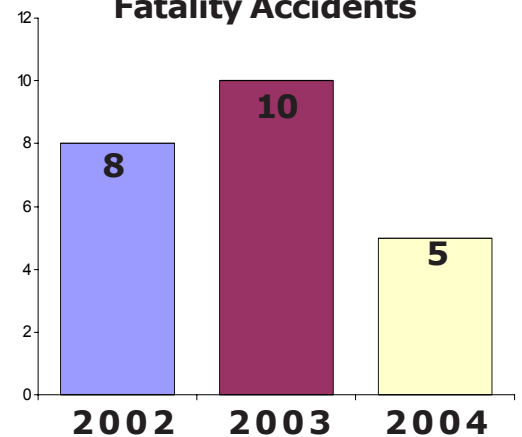
Accidents without Injury



Accidents with Injury

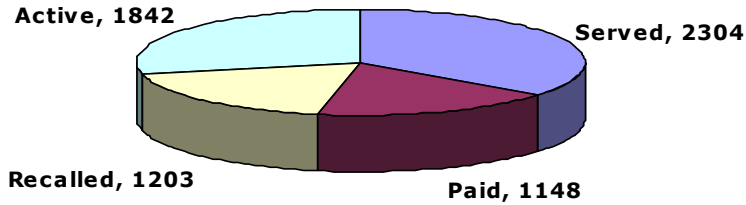


Fatality Accidents

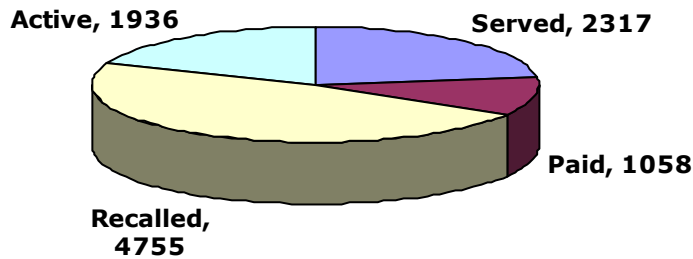


Fort Smith Police Department

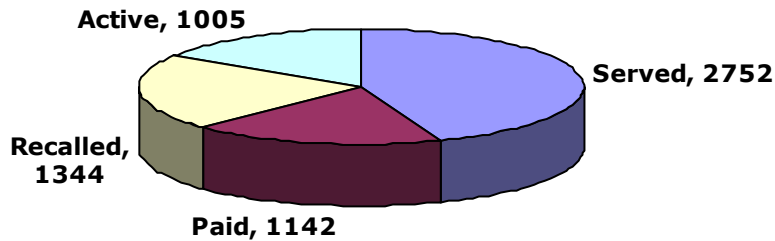
2004 Warrants



2003 Warrants



2002 Warrants



Overtime Parking Fines Collected

2004 - \$40,748.01

2003 - \$60,967.80

2002 - \$63,041.31



Parking Meter Collections

2004 - \$88,544.49

2003 - \$91,358.83

2002 - \$91,875.08

Fort Smith Police Department



Patrol Operations

PATROL OPERATIONS

At a time when the Fort Smith area is experiencing growth, special events are more important than ever. They help build a sense of belonging and community pride. The Fort Smith Police Department, through the Patrol Operations Office, plays a strong role in encouraging and helping plan events that bring the community together.

In 2004, Patrol Operations assisted with planning and implementing security and traffic control for 28 large events. Activities included 5 parades, 3 walk/runs, a St. Patrick's Day Celebration, 4 fireworks displays, 2 open-air concerts, a bike race, and visits from President George W. Bush, Vice President Dick Cheney and Vice Presidential Candidate Senator John Edwards.

While security expenses for many of these events were borne by the event planners, Fort Smith Officers still spent more than 2,218 on-duty hours assuring these events were safe and successful.

BICYCLE UNIT

The Fort Smith Police Department's 14 bicycle police officers work within defined areas and are available to share ideas and solicit community advice about solving neighborhood problems. Additionally, the unit has established a great rapport with many teachers, students and staff members of Fort Smith's public and private schools.

Individual officers in this unit often adjust their hours so they are available when neighborhoods need their services most. They participate in Neighborhood Watch programs, hold block meetings with concerned neighbors and talk with students about drug, bike and internet safety. These officers continue to work closely with neighborhood residents, forming partnerships to reduce the risk of becoming victims of crime.

Fort Smith Police Department

Public Safety Communications Accreditation

In July, 2003 the Fort Smith Police Department achieved international accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA). In addition to their Law Enforcement Accreditation Program, CALEA also offers a voluntary Public Safety Communications Accreditation Program.

To attain Public Safety Communications Accreditation, an agency may choose to comply with 216 CALEA standards. These standards deal specifically with public safety communications including: organization, direction/authority, human resources, recruitment/selection, training and operations.

Nationally, less than thirty agencies have attained accreditation for their Communications Centers. Less than twenty of those agencies are accredited through both the Law Enforcement Accreditation Program and the Public Safety Communications Program.

We recognize the importance of CALEA accreditation and the professionalism it conveys. In 2004 we began work on complying with the 216 standards toward accreditation for our Communications Center, and to become the first agency in Arkansas to achieve Public Safety Communications Accreditation.

Law Enforcement Accreditation

Over the past year our department has continued compliance with the CALEA Law Enforcement accreditation process. Throughout the year, proofs of compliance with applicable accreditation standards were submitted from each organizational component. The initial accreditation annual report submitted to CALEA on June 1, 2004, showed the department is still in compliance with all of the mandatory and non-mandatory standards, just as it was at the time of the most recent CALEA award. There were two agency status changes reflected within the CALEA annual report. The first agency status change listed the reorganization of the department's organizational structure, and the other involved a change in the position of accreditation manager.

In December four members of our department attended the Fall National CALEA Conference in Austin, TX. The training we obtained was invaluable as we prepare for our re-accreditation in 2006.

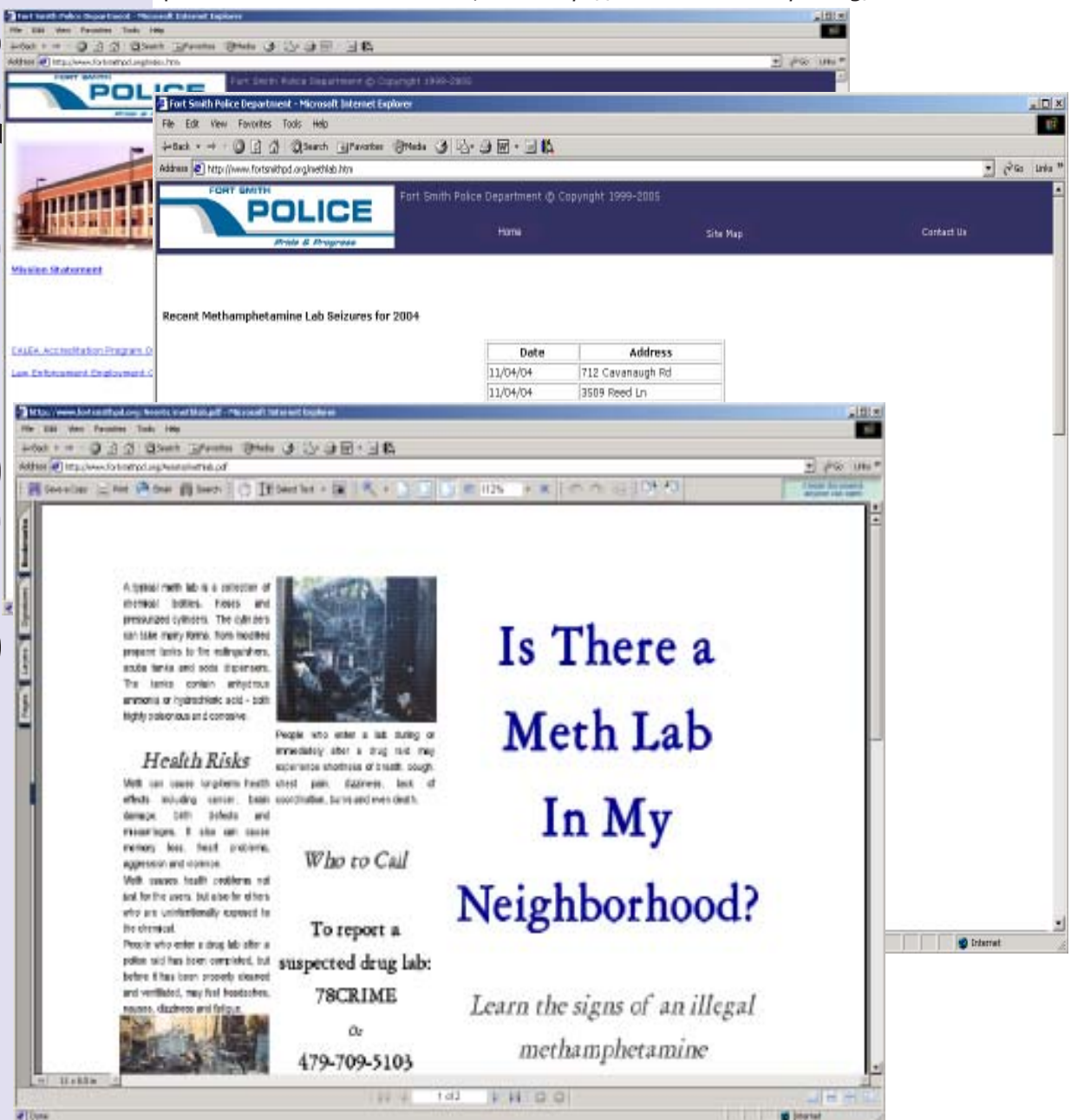
CALEA



Fort Smith Police Department

www.fortsmithpd.org

In 2004, we continued to improve the department's website, www.fortsmithpd.org. Citizens are able to retrieve offense, incident and accident reports online at no cost, as well as view recent Methamphetamine Lab Seizure information. In the coming year, we plan to provide Methamphetamine Lab Seizures in map format to show a more detailed view of these neighborhoods in our community. To review our Methamphetamine Lab information, visit <http://www.fortsmithpd.org/methlab.htm>



Office of Professional Standards

In **2004**, the Office of Professional Standards investigated a total of 49 complaints.

Civilian Complaints of Misconduct - 14 with 7 sustained.
Civilian Complaints of Quality of Service - 12 with 4 sustained
Internal Complaints of Rules/Policy Violations - 19 with 15 sustained.
Administrative Inquiries - 4

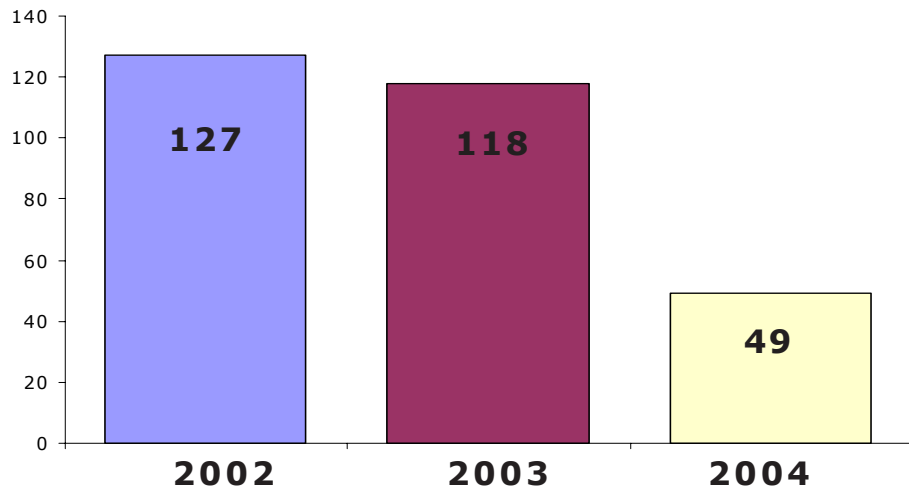
In **2003**, the Office of Professional Standards investigated a total of 118 complaints.

Civilian Complaints of Misconduct - 28 with 4 sustained.
Civilian Complaints of Quality of Service - 54 with 10 sustained.
Internal Complaints of Rules/Policy Violations - 14 with 10 sustained.
Administrative Inquiries - 22.

In **2002**, the Office of Professional Standards investigated a total of 127 complaints.

Civilian Complaints of Misconduct - 11 with 3 sustained.
Civilian Complaints of Quality of Service - 91 with 23 sustained.
Internal Complaints of Rules/Policy Violations - 11 with 11 sustained.
Administrative Inquiries - 14.

Total Complaints



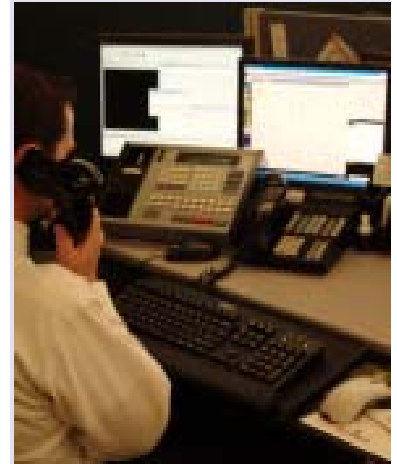


Translator

A Spanish Translator position was initiated in August of 2004, in an effort to facilitate bi-lingual communications between department personnel, victims, witnesses, offenders, and the public. The Translator provides *on-scene* translation during major crime scene investigations and subsequent interviews and/or interrogations. This requires our Translator to be available for call-outs after normal business hours. The Translator's office provides bi-lingual assistance at the Information Desk as needed. This includes assisting citizens with filing reports, financial transactions, giving receipts for traffic fines, and telephone inquiries.

In September 2003, we conducted the state's first all Hispanic Citizens Police Academy. It was also one of the first to be held in the nation. This academy ran for six weeks due to time constraints and the entire course was taught in Spanish. However, in July 2004 we conducted our second Hispanic CPA which was a ten week course and plans have already been made for upcoming future Hispanic CPAs.

Our Translator position has proven instrumental in building trust between the Fort Smith Police Department and our Hispanic Community. Hundreds of citizens, department personnel and other city offices have benefited from this service.



Language Line

During an emergency situation when there is a language barrier prohibiting the caller from communicating with a 911 communications operator, the operator can contact *Language Line*, who will instantly create a three-way call conference call between the caller, the communications operator and an interpreter. The service may be used for over 150 languages and is available twenty-four hours a day.

New Sworn Personnel

The Fort Smith Police Department proudly welcomed 12 new police officers and 6 civilian employees in 2004. Many of these new employees were hired to fill vacancies within the department, however; 6 sworn officers were hired as a result of an increase in the workforce bringing the total number of sworn officers to 160, up from 154 in 2003. The 160 sworn officers and 47 civilians, who make up the department, take special pride in helping make Fort Smith a safe place to live, work and visit. The following is a list of sworn officers hired in 2004:

Johnny Bolinger
Barbara Williams
Billy Moore
Vu Pham
Jared Bingham
Daniel Honeycutt

Matthew Calhoun
Daniel Kasper
Brian Barnard
Carson Addis
David Hendrickson
Dayton Leavitt



New Civilian Personnel

The 6 civilian employees hired in 2004 are listed as follows:

Jarrold Taylor
Daniel Mahan
Bridget Watkins

Ryan S. Rowe
Clifford Armstrong
Amy Terrill

Promotions

In 2004, one officer within our department received a promotion.

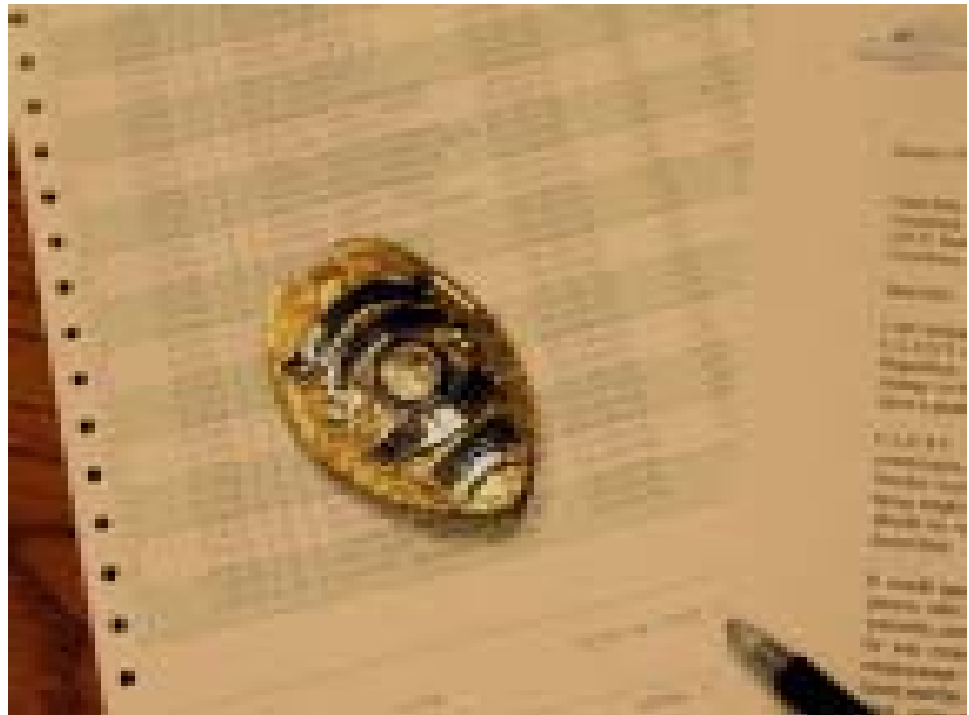
Adam Holland was promoted to the rank of Sergeant on July 26th.



Military Activations

In 2004, seven officers were on active duty in the United States Armed Forces, 3 of which are still active. We support their efforts and look forward to their safe return. They are listed as follows:

Brian Beaver
Chad Cullen
Brandon Davis



Fort Smith Police Department

2004 Highlights

Awards

The Fort Smith Police Department honored 4 individuals for outstanding service during 2004. These individuals were selected by an award screening committee made up of 5 members of the department and one citizen. The 2004 recipients of the annual awards are listed as follows:

Officer of the Year: Jeffrey Taylor – was selected as the police officer of the year. Taylor began his career with the FSPD 15 years ago and is currently assigned to the COPS Unit.

Reserve Officer of the Year: Ted McEvoy – Ted has been a dedicated reserve officer for over seven years and has put in countless hours of volunteer service for the department.

Civilian Employee of the Year: Virginia Ross – Virginia was selected as the department's civilian employee of the year. She serves as a Senior Clerk for the Criminal Investigations Division

Volunteer of the Year: Sherry McKinney – Sherry frequently volunteers to assist with various projects within the department. Her excellent work ethic has made her the “go to” person for many different tasks.



Officer Jeffrey Taylor



Reserve Officer Ted McEvoy



Virginia Ross



Sherry McKinney